



# Certified Project Management Diploma

PART-TIME COURSE | 14 EVENINGS

Certified Project Management Diploma is designed for those individuals looking for a framework of best practices and techniques that will strengthen their core project management knowledge and also launch their professionally accredited career path.

This course provides candidates with:

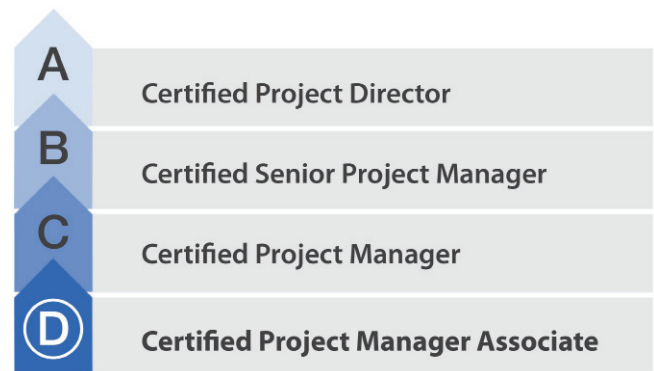
- › IPMA Level D® International Professional Accreditation
- › Special Purpose Award Level 8 on the NFQ
- › Certified Diploma in Project Management



## Internationally Recognised Professional Qualification

The IPMA Level D® Certified Project Management Diploma provides you with immediate international accreditation into a community of 250,000 project management professionals. There are no further exams or fees required. No other organisation in Ireland can offer direct professional accreditation as an integral part of their programmes.

Obtaining your IPMA® Certification along with over 4000 other such professionals in Ireland can go a long way toward enhancing your employment and getting you recognised in the workplace!



*IPMA® 4 Level Certification System*

Candidates participating in the Diploma programme will also have covered the preparatory work and project management educational requirements to sit the PMP® examination administered by PMI® - USA.

## Course Overview

The Certified Project Management Diploma enables participants to easily combine their work commitments with professional career development. Classes take place one night a week for 3 hours over a 14-week period.

The course is designed for those individuals looking for a framework of best practices and techniques that will strengthen their core project management knowledge and also launch their professionally accredited career path.

The programme uses a blend of realistic project, exercises, lectures and discussion to help participants develop the necessary skills to effectively manage any size of project from beginning to end. It covers the project management life cycle, the ten knowledge areas of project management and a comprehensive competence assessment.

## Who is this course for?

Representatives of all functional disciplines benefit from learning the methodologies presented in the certified Project Management Diploma. The course is suitable for actual or potential project managers, and for any professional who directly contributes to projects.

The typical candidate profile is one who has already acquired a recognised third level qualification & wishes to also attain a recognised project management accreditation.

Candidates without a third level qualification but significant project management experience will be considered.

# Programme Structure

## Project Life Cycle

### Introduction

- › Project Management Concepts and Context
- › Eye of Competence
- › Basic concepts of project management defined

### Project Initiation

- › Overview of strategic linkage of projects
- › Business case concepts
- › Project selection strategies
- › Financial considerations for projects
- › Project initiation documentation  
*Case study: Project Selection*

### Project Planning

- › Project Leadership
- › Team Leadership concepts  
*Case study: Team Charter*
- › Project Scope definition
- › Project Scope Statement  
*Case study: Project Scope Statement*
- › Work Breakdown Structure (WBS)  
*Case study: Work Breakdown Structures*
- › Project Cost estimating
- › Defining project resources  
*Case study: Cost/Resource Estimates*

- › Project Schedule concepts  
*Case study: Project Schedule*
- › Project procedures
- › Procurement management  
*Case study: Make or Buy?*
- › Risk management  
*Case study: Risk Management*
- › Change management
- › Quality management
- › Communication management  
*Case study: Project Procedures*

### Executing and Controlling the Project

- › Large project kickoff  
*Case study: Project Kickoff*
- › Performance monitoring
- › Earned value management  
*Case study: Project Review*
- › Project control
- › Team behaviour concepts  
*Exercise: Team Behaviour*

### Project Closeout

- › Project closeout procedures  
*Case study: Project Closeout*

## Knowledge Areas

- › Scope
- › Time
- › Cost
- › Quality
- › Risk
- › Contract/Procurement
- › Human Resources
- › Communications
- › Integration
- › Stakeholders

## Competence

- › **Technical Competence**  
*Techniques of project management*
- › **Behavioural Competence**  
*Professional behaviour of project management personnel*
- › **Contextual Competence**  
*The relations with the project macro environment*

## Agile Methods

- › Principles and guiding concepts

# What are the outcomes?



## IPMA Level D® International Professional Accreditation recognised in 66 countries

The Institute of Project Management is responsible for the administration of IPMA's 4 level certification system through its national certification body PMI® Certification. No other organisation in Ireland can offer IPMA professional accreditation as an integral part of their programmes.

IPMA® is the world's first professional project management association. It is a federation of 66 Member Associations (MAs) from the Americas, Africa, Asia, Australia and Europe. Obtaining your IPMA® Certification can go a long way toward enhancing your employment and/or project assignment responsibilities and getting you recognised in the workplace.



## Special Purpose Award, 15 ECTS at Level 8 on the National Framework of Qualifications

Successful completion of the Certified Project Management Diploma also leads to the attainment of a Special Purpose Award Level 8 on the NFQ.

The NFQ provides a structure, by which all education and training can be included and compared. For organisations offering programmes leading to professional qualifications, alignment to the framework enhances further the acquired credential and provides advantages to learners, programme providers, professional bodies and employers.



## Certified Diploma in Project Management

Students will obtain the Certified Diploma in Project Management which is a professional diploma from the Institute of Project Management.

The Institute is internationally recognised as the leading Irish organisation for the promotion of project management. It spearheads certification, education and research in the country.

Through its array of international networks and expert contacts, it remains at the cutting edge of all developments in the discipline.

For more information or to register for a course please contact us  
We would be happy to hear from you!



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